

# LOST OR DESTROYED POLICY DOCUMENT/ INVESTMENT CERTIFICATE

SOVEREIGN

**Please complete this form if you cannot find your Policy Document or Investment Certificate and need a new copy.**  
If you are the policy/plan owner you can call us to complete the declaration over the phone – please call our Customer Relationship Team on 0800 500 108, from 8.00am to 6.00pm, Monday to Friday.

## Checklist

Before completing this form, have you considered:

- › When you last had your policy document in your possession?
- › Whether you have assigned, mortgaged, or given the policy as security for a loan?
- › Whether you have left the policy with any other bank, solicitor or any other person for safe keeping?

## 1 Policy/Plan details

Policy/Plan number(s)

Policy owner(s) or member(s)

## 2 Owner contact details

Please fill in this section to ensure that we have your most up-to-date details and can send your new document to the correct address.

Mailing address

Email address

Daytime telephone number

## 3 Your declaration and signature

- › I/We declare that the policy has not been transferred to another person, and has not been deposited with any other person, bank or corporation as security
- › If I/we find my/our policy document, I/we will send it to Sovereign within seven days
- › I/We agree to indemnify Sovereign and its successors or assigns against all claims, liability or demands which may arise in relation to my/our policy
- › I/We understand that the issue of a replacement policy document makes the original policy document null and void.

Policy owner or member  
signature 1 (all policy owners  
must sign)

Date / /

Policy owner or member  
signature 2 (all policy owners  
must sign)

Date / /

## 4 Returning your form

Please check that all details are correct, then either scan and email form to [enquire@sovereign.co.nz](mailto:enquire@sovereign.co.nz) or post to Private Bag Sovereign, Victoria Street West, Auckland, 1142.

